



**Thursday, February 16, 2017  
RUFSD ACTION MEETING**

**"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"**

**PUBLIC MEETING OF THE BOARD OF EDUCATION**

**Welcome to this public meeting of the Board of Education of the Roosevelt Union Free School District. The Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools operate, their goals and objectives.**

**ADDRESSING THE BOARD**

**Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, each individual addressing the Board is requested to state his/her name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, and 240 Denton Place, Roosevelt, New York 11575.**

**Be advised that all Board of Education meetings are meetings held in public, not public meetings.**

**PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.**

**A. OPENING OF MEETING**

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<b>Subject</b>	<b>1. CALL TO ORDER</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Procedural

## A. OPENING OF MEETING

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<b>Subject</b>	<b>2. DETERMINATION OF QUORUM</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Procedural

Willa Scott  
Alfred T. Taylor  
Charlena H. Croutch  
Hendrick L. Fayette  
Susan E. Gooding

**ALSO IN ATTENDANCE:**

Lenore Pringle

Marnie Hazelton  
Greg Hamilton  
Dr. Joan Lange  
Dr. Shirley Martin  
Lyne M. Taylor  
Michele Van Eyken

**B. EXECUTIVE SESSION**

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**Subject 1. CONVENE TO EXECUTIVE SESSION**

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action

Recommended Action Motion to convene in Executive Session for the purposes of discussing:  
Matters of personnel concerning "appointments of certified and classified candidates,  
discipline of certified and classified employee(s), negotiations, tenure appointments, use of  
social media.

**Motion & Voting**

Motion to convene in Executive Session for the purposes of discussing:  
Matters of personnel concerning "appointments of certified and classified candidates, discipline of certified and classified  
employee(s), negotiations, tenure appointments, use of social media.

Motion by Alfred T Taylor, second by Hendrick L Fayette.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Hendrick L Fayette, Susan E Gooding, Willa Scott

**C. RECONVENE IN REGULAR SESSION**

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<b>Subject</b>	<b>1. RECONVENE TO REGULAR SESSION</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Recommended Action	MOTION TO RECONVENE IN REGULAR SESSION

**Motion & Voting**

MOTION TO RECONVENE IN REGULAR SESSION

Motion by Charlena Croutch, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

**D. SUPERINTENDENT'S REPORT**

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<b>Subject</b>	<b>1. Superintendent's Report</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Information
Apple Distinguished Educator	

**E. COMMENTS FROM THE PUBLIC -ACTION ITEMS ONLY**

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**Subject                      1. COMMENTS**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Questions-ACTION ITEMS ONLY

Members of the public who wish to comment or inquire regarding an ACTION Item ONLY appearing on the meeting agenda are asked to complete a public comment card. The card should be submitted to the District Clerk prior to the point in the meeting at which the item is called.

**G. CURRICULUM & INSTRUCTION**

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<b>Subject</b>	<b>1. Consultant Service Agreement 2016-2017 - Power Brain Education</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	F2250.469.09.0032
Recommended Action	Approves the contract between David Beal and Power Brain Education and the Roosevelt UFSD to provide classroom instruction for students K-6 with disabilities . Funding not to exceed \$15,000.00.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between David Beal and Power Brain Education and the Roosevelt UFSD to provide classroom instruction for students K-6 with disabilities . Funding not to exceed \$15,000.00.

Funding Source F2250.469.09.0032

Administrative File Attachments

[David Beal-Consultant Service Agreement-2017.pdf \(6,987 KB\)](#)

Executive File Attachments

[David Beal-Consultant Service Agreement-2017.pdf \(6,987 KB\)](#)

**Motion & Voting**

Approves the contract between David Beal and Power Brain Education and the Roosevelt UFSD to provide classroom instruction for students K-6 with disabilities . Funding not to exceed \$15,000.00.

Motion by Susan E Gooding, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## G. CURRICULUM & INSTRUCTION

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<b>Subject</b>	<b>2. Consultant Service Agreement 2016-2017 -June Gay</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funding Source F2250.469.09.0032
Recommended Action	Approves the contract between June Gay and the Roosevelt UFSD to provide professional development for staff in the areas of collaborative team teaching, differentiated instruction and IEP development. Funding not to exceed \$15,000.00.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between June Gay and the Roosevelt UFSD to provide professional development for staff in the areas of collaborative team teaching, differentiated instruction and IEP development. Funding not to exceed \$15,000.00.

Funding Source F2250.469.09.0032

Administrative File Attachments  
[Consultant Agreement 2016 June Gay\\_signed.pdf \(196 KB\)](#)

Executive File Attachments  
[Consultant Agreement 2016 June Gay\\_signed.pdf \(196 KB\)](#)

### Motion & Voting

Approves the contract between June Gay and the Roosevelt UFSD to provide professional development for staff in the areas of collaborative team teaching, differentiated instruction and IEP development. Funding not to exceed \$15,000.00.

Motion by Susan E Gooding, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Hendrick L Fayette, Susan E Gooding, Willa Scott

Abstain: Charlena Croutch



**G. CURRICULUM & INSTRUCTION**

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**Subject 3. District Musical Production Amendment**

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action

Preferred Date Feb 16, 2017

Fiscal Impact Yes

Dollar Amount \$1,200.00

Budgeted Yes

Budget Source A 2110-131-09-AIG2

Recommended Action BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following (see below) to work on RUFSD's District wide Creative Musical Production based on the work of Lin Manuel Miranda

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following (amendment person) to work on RUFSD's District wide Creative Musical Production based on the work of Lin Manuel Miranda:

Tameka Kendrick replaced Simona Petra Ross as Choreographer.

**Motion & Voting**

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following (see below) to work on RUFSD's District wide Creative Musical Production based on the work of Lin Manuel Miranda

Motion by Alfred T Taylor, second by Charlena Croutch.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

**G. CURRICULUM & INSTRUCTION**

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**Subject 4. Out of State Professional Development**

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action

Preferred Date Feb 16, 2017

Fiscal Impact Yes

Dollar Amount \$1,850.00

Budgeted Yes

Budget Source F 2110-406-17-1716

Recommended Action Approves the out of state Professional Development Conference, Knowledge Works Experience Conference

**BE IT RESOLVED**, the Board of Education hereby approves the out of state Professional Development Conference, **Knowledge Works Experience Conference** for (see below) to be held in Lake Buena Vista, Florida February 27-28, 2017. **Total expenses to the District not to exceed \$1,850.00.**

Spencer Belcher  
Despina Forakis

**Appropriation in Budget: F 2110-406-17-1716**

Administrative File Attachments  
[PD Belcher-Forakis.pdf \(3,309 KB\)](#)

Executive File Attachments  
[PD Belcher-Forakis.pdf \(3,309 KB\)](#)

**Motion & Voting**

Approves the out of state Professional Development Conference, Knowledge Works Experience Conference

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## G. CURRICULUM & INSTRUCTION

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<b>Subject</b>	<b>5. Amendment RCP</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action, Discussion
Preferred Date	Feb 16, 2017
Absolute Date	Feb 16, 2017
Fiscal Impact	Yes
Dollar Amount	\$14,000.00
Budgeted	Yes
Budget Source	F2110.469.17.0021
Recommended Action	BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the amendment of the contract between RCP Consultants and the Roosevelt UFSD to provide extra days of CC Learning Standards. Funding not to exceed \$14,000.00

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the amendment of the contract between RCP Consultant and the Roosevelt UFSD approved on Aug. 25, 2016 BOE meeting. RCP will provide extra days of Common Core Learning Standards for the 2016-2017 school year. Total expenses to the district not to exceed \$14,000.00

Funding Source F2110.469.17.0021

Administrative File Attachments  
[RCP Consultants.pdf \(403 KB\)](#)

Executive File Attachments  
[RCP Consultants.pdf \(403 KB\)](#)

### Motion & Voting

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the amendment of the contract between RCP Consultants and the Roosevelt UFSD to provide extra days of CC Learning Standards. Funding not to exceed \$14,000.00

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Susan E Gooding, Willa Scott

Abstain: Charlena Croutch, Hendrick L Fayette

## H. BUSINESS

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**Subject**                      **1. Extra-Classroom Activity Fund - December 2016**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action

Fiscal Impact              Yes

Budgeted                    Yes

Recommended Action      Accepts the Extra-Classroom Activities balances for the period ending December 31, 2016.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Classroom Activities balances for the period ending December 31, 2016.

File Attachments

[Extra.Classroom Activities Fund.December 2016.docx \(17 KB\)](#)

**Motion & Voting**

Accepts the Extra-Classroom Activities balances for the period ending December 31, 2016.

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Crutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## H. BUSINESS

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**Subject**                      **2. Treasurer's Report -SEPTEMBER 2016**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action, Tabled Item

Recommended Action    Treasurer's Report for September 2016

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for September 2016 as approved by the Claims Auditor.

Executive Content

***Reports located in the Library***

## H. BUSINESS

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**Subject**                      **3. Treasurer's Report -OCTOBER 2016**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action, Tabled Item

Recommended Action    Treasurer's Report for October 2016

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for October 2016 as approved by the Claims Auditor.

Executive Content

***Reports located in the Library***

## H. BUSINESS

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<b>Subject</b>	<b>4. Budget Transfers</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action, Discussion
Dollar Amount	\$1,041,224.00
Recommended Action	Approves the following Budget Transfers.

### BUDGET TRANSFERS

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

File Attachments  
[Budget Transfers -February 2017.pdf \(1,290 KB\)](#)

Administrative File Attachments  
[Budget Transfers -Detail.pdf \(1,460 KB\)](#)  
[Budget Transfer 2.2017.pdf \(163 KB\)](#)

Executive File Attachments  
[Budget Transfers -Detail.pdf \(1,460 KB\)](#)  
[Budget Transfer 2.2017.pdf \(163 KB\)](#)

### Motion & Voting

Approves the following Budget Transfers.

Motion by Charlena Crutch, second by Susan E Gooding.  
Final Resolution: Motion Pass  
Yea: Alfred T Taylor, Susan E Gooding, Willa Scott  
Nay: Hendrick L Fayette  
Abstain: Charlena Crutch

## H. BUSINESS

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**Subject**                      **5. Treasurer's Report -NOVEMBER 2016**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Private

Type                      Action

Recommended Action    Treasurer's Report -NOVEMBER 2016

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for November 2016 as approved by the Claims Auditor.

Executive Content

***Reports located in the Library***



**I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**

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**Subject**                      **1. Schedule B -Classified Staff Appointment- Stacey Henderson**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action

Fiscal Impact              Yes

Budgeted                      Yes

Budget Source              Appropriation in Budget: A1620.164-09-0000 (General)

Recommended Action      Approves the appointment of the following individual as a Substitute Cleaner: Henderson, Stacey

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a Substitute Cleaner:

Henderson, Stacey

Salary: \$11.25/hour

Effective: February 27, 2017

Appropriation in Budget: A1620.164-09-0000 (General)

Executive File Attachments  
[Stacey Henderson.pdf \(203 KB\)](#)

**Motion & Voting**

Approves the appointment of the following individual as a Substitute Cleaner: Henderson, Stacey

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

**I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**

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<b>Subject</b>	<b>2. Schedule B-Classified Staff Appointment-Claudia Verenis Navarrete</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Appropriation in Budget: A2290.157-08-0000 (General)
Recommended Action	Approves the appointment of the following classified staff member: Navarrete, Claudia Verenis

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member:

Navarrete, Claudia Verenis  
Position: Teacher Aide Leave Replacement  
Location: High School  
Replacing: Annie Casteneda  
Effective: January 30, 2017-January 2, 2018 (or until Ms. Casteneda returns from leave)  
Salary: \$21,626.00 (pro-rated)

Appropriation in Budget: A2290.157-08-0000 (General)

Executive File Attachments  
[Claudia Verenis Navarrete.pdf \(361 KB\)](#)

**Motion & Voting**

Approves the appointment of the following classified staff member: Navarrete, Claudia Verenis

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

### Subject 3. Schedule C -Extra Duty Stipends-Spring Coaches

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$37,997.00

Budgeted Yes

Budget Source A2855.158-08/07-0000 (General Fund)

Recommended Action Spring Coaching positions for the 2016-2017 school year

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for Spring Coaching positions for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Vito, Joseph	Varsity Boys Track Head Coach	\$5,388.00
Jennings, Rikita	Varsity Girls Track Head Coach	\$5,388.00
Stiles, Adam	Varsity Baseball Head Coach	\$5,204.00
Littwin, Jeffrey	Jr. Varsity Baseball Head Coach	\$3,369.00
Notaro, Joseph	Middle School Baseball Head Coach	\$2,768.00
Williams, Lauren	Middle School Softball Head Coach	\$2,768.00
Torres, Beverly	Varsity Softball Head Coach	\$5,204.00
Smith, Shakora	Varsity Girls Lacrosse Head Coach	\$4,947.00
Belcher, Spencer	Varsity Boys Tennis Head Coach	\$2,961.00
Total		\$37,997.00

Appropriation in Budget: A2855.158-08/07-0000 (General Fund)

#### Admin Content

Executive File Attachments  
[Spring Coaches.pdf \(51 KB\)](#)

#### **Motion & Voting**

Spring Coaching positions for the 2016-2017 school year

Motion by Alfred T Taylor, second by Hendrick L Fayette.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

### Subject 4. Schedule C-Extra Duty Stipends- Additional Spring Coaches

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action, Discussion

Fiscal Impact Yes

Dollar Amount \$15,024.00

Budgeted Yes

Budget Source Appropriation in Budget: A2855.158-08/07-0000 (General Fund)

Recommended Action Additional Spring Coaches for 2016-2017 School Year.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for Spring Coaching positions for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
McGhee, Roderick	Varsity Girls Track Assistant Coach	\$2,996.00
Cantwell, Laura	Middle School Girls Lacrosse Head Coach	\$2,783.00
Duca, Ryan	Middle School Boys Lacrosse Head Coach	\$2,783.00
Smirniotis, Patricia	Girls JV Lacrosse Head Coach	\$3,231.00
McQueen, Michael	Boys JV Lacrosse Head Coach	\$3,231.00
	Total	\$15,024.00

Appropriation in Budget: A2855.158-08/07-0000 (General Fund)

Executive File Attachments  
[Additional Coaches.pdf \(86 KB\)](#)

### Motion & Voting

Additional Spring Coaches for 2016-2017 School Year.

Motion by Alfred T Taylor, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

**I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**

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**Subject 5. Schedule D -Tenure-Lauren Taylor**

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action, Discussion

Recommended Action Tenure -Lauren Taylor

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby recommends granting tenure to the following certified faculty member:

Taylor, Lauren

Tenure Date: March 24, 2017

Effective Date: March 24, 2014

Position: Social Studies Teacher

Location: High School

**Motion & Voting**

Tenure -Lauren Taylor

Motion by Hendrick L Fayette, second by Charlena Croutch.

Final Resolution: Motion Pass

Yea: Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

Abstain: Alfred T Taylor

**I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**

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<b>Subject</b>	<b>6. Schedule G-Field Placement-Dominique Cannon</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Absolute Date	Feb 17, 2017
Fiscal Impact	No
Recommended Action	Approves the following Touro College student for student practicum effective February 17, 2017.

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Touro College student for student practicum effective February 17, 2017:

**Name**

Cannon, Dominique

*Ms. Cannon is a teacher at Washington Rose Elementary School.*

Executive File Attachments  
[Dominique Cannon.pdf \(38 KB\)](#)

**Motion & Voting**

Approves the following Touro College student for student practicum effective February 17, 2017.

Motion by Susan E Gooding, second by Hendrick L Fayette.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Crutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

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**Subject**                      **7. Schedule B - Classified Staff Discipline**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action, Discussion

Recommended Action      BE IT FURTHER RESOLVED, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

**BE IT FURTHER RESOLVED**, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

Executive Content

**BE IT FURTHER RESOLVED**, that the employee (L. K 2370) named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

**Motion & Voting**

BE IT FURTHER RESOLVED, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

Motion by Susan E Gooding, second by Charlena Croutch.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

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**Subject**                      **8. Scheduled B -Classified Staff Discipline**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action, Discussion

Recommended Action      BE IT FURTHER RESOLVED, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

**BE IT FURTHER RESOLVED**, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

Executive Content

**BE IT FURTHER RESOLVED**, that the employee named (R.M. 2375) in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

**Motion & Voting**

BE IT FURTHER RESOLVED, that the employee named in executive session is hereby suspended, effective immediately, for a period of five days (5) days without pay.

Motion by Alfred T Taylor, second by Hendrick L Fayette.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott



## I. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

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### Subject 9. Schedule A- Certified Staff Appointment -Dawn McCabe

Meeting Feb 16, 2017 - RUFSD ACTION MEETING

Access Public

Type Action

Fiscal Impact Yes

Budgeted Yes

Budget Source Appropriation in Budget: A2020.153-08-0000 (General)

Recommended Action Recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member: McCabe, Dawn

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member:

Name: McCabe, Dawn  
 Appointment: Interim  
 Position: Assistant Principal  
 Certification: School District Administrator "pending"  
 Reason: Open Position  
 Location: High School  
 Date of start: March 13, 2017 -06/30/17 (***or until position filled by a Probationary appointment***)  
 Salary: \$104,089.00 (pro-rated)

#### Appropriation in Budget: A2020.153-08-0000 (General)

#### Admin Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member:

Name: McCabe, Dawn  
 Appointment: Interim  
 Position: Assistant Principal  
 Certification: School District Administrator "pending"  
 Reason: Open Position  
 Location: High School  
 Date of start: March 13, 2016 -06/30/17 (***or until position filled by a Probationary appointment***)  
 Salary: \$104,089.00

#### Appropriation in Budget: A2020.153-07-0840 (General)

#### Executive Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member:

Name: McCabe, Dawn  
 Appointment: Interim  
 Position: Assistant Principal  
 Certification: School Building Leader "pending"  
 Reason: Open Position  
 Location: High School  
 Date of start: March 13, 2017 -06/30/17 (***or until position filled by a Probationary appointment***)  
 Salary: \$104,089.00

#### Appropriation in Budget: A2020.153-07-0840 (General)

#### Motion & Voting

Recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member: McCabe, Dawn

Motion by Hendrick L Fayette, second by Susan E Gooding.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Hendrick L Fayette, Susan E Gooding, Willa Scott

Abstain: Charlena Croutch

## J. SCHOOL SUPPORT SERVICES

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**Subject**                      **1. Roosevelt Vision Soccer Club - Building Usage Approval**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action

Fiscal Impact              Yes

Recommended Action      Approve the Use of Facilities request form from the Roosevelt Vision Soccer Club, to use the gyms at Centennial Avenue Elementary and Roosevelt Middle School.

**BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approve the Use of Facilities request form from the Roosevelt Vision Soccer Club, to use the gyms at Centennial Avenue Elementary and Roosevelt Middle School at no cost. The program will meet Monday, Wednesday, Thursday and Fridays from 6:30 PM - 9:00 P.M. beginning February 2017 until May 2017.

Admin Content

**BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approve the Use of Facilities request form from the Roosevelt Vision Soccer Club, to use the gyms at Centennial Avenue Elementary and Roosevelt Middle School at no cost. The program will meet Monday, Wednesday, Thursday and Fridays from 6:30 PM - 9:00 P.M. beginning February 2017 until May 2017.

Administrative File Attachments

[RooseveltVisionSoccerClub\\_FacilityUsage\\_1272017.pdf \(1,309 KB\)](#)

Executive Content

**BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approve the Use of Facilities request form from the Roosevelt Vision Soccer Club, to use the gyms at Centennial Avenue Elementary and Roosevelt Middle School at no cost. The program will meet Monday, Wednesday, Thursday and Fridays from 6:30 PM - 9:00 P.M. beginning February 2017 until May 2017.

Executive File Attachments

[Roosevelt Vision Soccer Club.pdf \(236 KB\)](#)

[RooseveltVisionSoccerClub\\_FacilityUsage\\_1272017.pdf \(1,309 KB\)](#)

**Motion & Voting**

Approve the Use of Facilities request form from the Roosevelt Vision Soccer Club, to use the gyms at Centennial Avenue Elementary and Roosevelt Middle School.

Motion by Susan E Gooding, second by Hendrick L Fayette.

Final Resolution: Motion Fails

Yea: Alfred T Taylor, Hendrick L Fayette

Nay: Charlena Crutch, Willa Scott

Abstain: Susan E Gooding

## J. SCHOOL SUPPORT SERVICES

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**Subject**                      **2. RUFSD February 2017 Equipment Surplus**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action

Fiscal Impact              Yes

Recommended Action    Declares items listed as surplus.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby declare as surplus and authorize the disposal of the items on the attached list.

Admin Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby declare as surplus and authorize the disposal of the items on the attached list.

## Administrative File Attachments

[RUFSD\\_February 2017 Surplus Memo.pdf \(285 KB\)](#)[RUFSD\\_February 2017 Surplus listing.pdf \(750 KB\)](#)Executive Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby declare as surplus and authorize the disposal of the items on the attached list.

## Executive File Attachments

[RUFSD\\_February 2017 Surplus Memo.pdf \(285 KB\)](#)[RUFSD\\_February 2017 Surplus listing.pdf \(750 KB\)](#)**Motion & Voting**

Declares items listed as surplus.

Motion by Susan E Gooding, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

## K. CONSENT AGENDA

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**Subject**                    **1. ACCEPTANCE OF MINUTES**

Meeting                    Feb 16, 2017 - RUFSD ACTION MEETING

Access                     Public

Type                        Action (Consent)

**BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the month of January 2017.

File Attachments

[01.26.2017 ACTION Meeting.pdf \(127 KB\)](#)  
[01.12.2017 PLANNING Meeting.pdf \(122 KB\)](#)

Administrative File Attachments

[01.12.2017 PLANNING Meeting.pdf \(122 KB\)](#)  
[01.26.2017 ACTION Meeting.pdf \(127 KB\)](#)

Executive File Attachments

[01.12.2017 PLANNING Meeting.pdf \(122 KB\)](#)  
[01.26.2017 ACTION Meeting.pdf \(127 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## K. CONSENT AGENDA

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**Subject**                      **2. Schedule A -Certified Staff Leave Request-Annie Cansteneda**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action (Consent)

Recommended Action    Approves the leave request of the following certified faculty member:Casteneda, Annie

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the leave request of the following certified faculty member:

Casteneda, Annie

Position: Teaching Assistant

Location: High School

Effective: Unpaid Personal Leave January 3, 2017-January 2, 2018

Reason: Family member illness

Executive File Attachments  
[Annie Casteneda.pdf \(60 KB\)](#)

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## K. CONSENT AGENDA

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**Subject**                      **3. Schedule A -Certified Staff Salary Increase-Angela Wagner**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action (Consent)

Recommended Action    Approves a salary increase for the following certified faculty member: Wagner, Angela

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary increase for the following certified faculty member:

Wagner, Angela

Position: Elementary Teacher/Curriculum Specialist

Location: Ulysses Byas ES

Effective: December 5, 2016

From: MA Step 17 \$96,828.00

To: MA +30 Step 17 \$100,878.00 (pro-rated)

Appropriation in Budget: A2110.120-04-AIG2 (General)

Executive File Attachments

[Angela Wagner.pdf \(2,759 KB\)](#)

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## K. CONSENT AGENDA

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<b>Subject</b>	<b>4. Schedule A -Certified Staff Effective Date /Tenure Date Amendment-Gail Glynn</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action (Consent)

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby recommends amending the effective/tenure date for the following certified faculty member:

Glynn, Gail  
Tenure Date: August 28, 2019  
Effective Date: August 28, 2015  
Position: Special Education Teacher  
Location: High School

*Effective/Tenure date is being adjusted to Ms. Glynn's first date of service in the tenure area. She served as leave replacement effective August 28, 2015*

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## K. CONSENT AGENDA

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**Subject**                      **5. Schedule B -Classified Staff Resignation-Imani Austin**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action (Consent)

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following classified staff member:

Austin, Imani

Position: Monitor

Location: Ulysses Byas ES

Effective: January 6, 2017

Executive File Attachments

[Imani Austin.pdf \(18 KB\)](#)

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## K. CONSENT AGENDA

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**Subject**                      **6. Schedule G- Student Teacher-Daniel Fine**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action (Consent)

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Touro College student teacher at Centennial ES for the 2016-2017 school year:

Name

Fine, Daniel

Executive File Attachments

[Daniel Fine.pdf \(68 KB\)](#)

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## K. CONSENT AGENDA

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**Subject**                      **7. Records Retention & Disposition Schedule ED-1**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action (Consent)

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the re-adoption of *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, for use by all officers in legally disposing of valueless records listed therein.

**BE IT FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Admin Content

Dear Ms. Pringle,

Our records indicate that the Roosevelt Union Free School District adopted the ED-1 schedule back in 2000, though unfortunately we do not have any specific paperwork associated with this. The school district has also applied to a number of LGRMIF grants since that time, which further indicates that the schedule was adopted – since the adoption of a local schedule is one requirement for applying. If you cannot locate the original resolution and the school district wishes to have a hard copy showing that it was adopted, I would recommend using the model resolution at the end of the introductory section to the ED-1. Even if it is dated to 2017, it will not impact the original adoption of 2000 but will at least provide you with some evidence that you have done so. Please let me know if I can be of further assistance.

Arthur  
Arthur Siegel

Executive Content

Dear Ms. Pringle,

Our records indicate that the Roosevelt Union Free School District adopted the ED-1 schedule back in 2000, though unfortunately we do not have any specific paperwork associated with this. The school district has also applied to a number of LGRMIF grants since that time, which further indicates that the schedule was adopted – since the adoption of a local schedule is one requirement for applying. If you cannot locate the original resolution and the school district wishes to have a hard copy showing that it was adopted, I would recommend using the model resolution at the end of the introductory section to the ED-1. Even if it is dated to 2017, it will not impact the original adoption of 2000 but will at least provide you with some evidence that you have done so. Please let me know if I can be of further assistance.

Arthur  
Arthur Siegel

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## K. CONSENT AGENDA

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**Subject** 8. 2nd Reading BOE Policy 5630, 5681, 5683

**Meeting** Feb 16, 2017 - RUFSD ACTION MEETING

**Access** Public

**Type** Action (Consent)

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the 2nd reading to Policy 5630 Facilities: Inspection, Operation and Maintenance, Policy 5681 School Safety Plans, and Policy 5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills.

File Attachments

[District Policy\\_2016-5630.pdf \(187 KB\)](#)

[District Policy\\_2016-5683.pdf \(106 KB\)](#)

[District Policy\\_2016-5681.pdf \(228 KB\)](#)

Admin Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the 2nd reading to Policy 5630 Facilities: Inspection, Operation and Maintenance, Policy 5681 School Safety Plans, and Policy 5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills.

Administrative File Attachments

[District Policy\\_2016-5630.pdf \(187 KB\)](#)

[District Policy\\_2016-5683.pdf \(106 KB\)](#)

[District Policy\\_2016-5681.pdf \(228 KB\)](#)

Executive Content

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the 2nd reading to Policy 5630 Facilities: Inspection, Operation and Maintenance, Policy 5681 School Safety Plans, and Policy 5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills.

Executive File Attachments

[District Policy\\_2016-5681.pdf \(228 KB\)](#)

[District Policy\\_2016-5630.pdf \(187 KB\)](#)

[District Policy\\_2016-5683.pdf \(106 KB\)](#)

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## K. CONSENT AGENDA

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**Subject**                      **9. Motion to Approve all Consent Items**

Meeting                      Feb 16, 2017 - RUFSD ACTION MEETING

Access                      Public

Type                      Action

Fiscal Impact              Yes

Budgeted                    Yes

Recommended Action      Approves all items on the Consent Agenda, as indicated:

**BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

**Motion & Voting**

Approves all items on the Consent Agenda, as indicated:

Motion by Charlena Crutch, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Crutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

L. PUBLIC COMMENTS

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Subject	1. QUESTIONS FROM THE PUBLIC - PLEASE USE THE COMMENT CARDS
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Information

Members of the public who wish to comment or have district concerns are asked to complete a public comment card. The card should be submitted to the District Clerk prior to this point in the meeting, when public comments/concerns can be made.

## M. ADJOURNMENT

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<b>Subject</b>	<b>1. ADJOURN MEETING</b>
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Action
Recommended Action	MOTION TO ADJOURN MEETING

### **Motion & Voting**

MOTION TO ADJOURN MEETING

Motion by Charlena Croutch, second by Alfred T Taylor.

Final Resolution: Motion Pass

Yea: Alfred T Taylor, Charlena Croutch, Hendrick L Fayette, Susan E Gooding, Willa Scott

M. ADJOURNMENT

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Subject	2. NEXT BOARD MEETING
Meeting	Feb 16, 2017 - RUFSD ACTION MEETING
Access	Public
Type	Information

THE NEXT BOARD MEETING WILL BE: **MARCH 9, 2017**